

New Jersey Association of Planning & Zoning Administrators

Volume 2

Issue 2

November 2008

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Special points of interest:

- ◆ November 19, 2008 Annual Luncheon Meeting in the Chelsea Ballroom of Trump Plaza, Atlantic City, NJ.
- ◆ Renewal of 2009 Annual Membership form.



N.J.A.P.Z.A. Twentieth Annual Luncheon Meeting *Wednesday, November 19, 2008 @ Trump Plaza, Atlantic City, NJ*

MARK YOUR CALENDARS AND SAVE THE DATE...

You are reminded that the NJAPZA Annual Luncheon Meeting will be held on Wednesday, November 19, 2008 in the Chelsea Ballroom of Trump Plaza in Atlantic City. Registration will begin at 11:30 AM and the luncheon will begin at 12:00 noon (sharp!).

Immediately following our luncheon, our guest speaker, Paula A. Franzese, Professor at Seton Hall School of Law and Chair of the New Jersey State Ethics Commission, will speak on "Serving and Leading with Conscience".

All members should have received their luncheon packets which included a reservation form. Please be sure to return your completed form to Dawn Hernandez, Treasurer, as quickly as possible to reserve your seat. The

NJAPZA Welcomes: *OUR LUNCHEON SPEAKER:* *Professor Paula Franzese*

Professor Paula Franzese is the Peter W. Rodino Professor of Law at Seton Hall Law School. She is nationally recognized for her work in Property Law, ethics reform and legal pedagogy. Prof. Franzese received her B.A., *summa cum laude*, Phi Beta Kappa, from Barnard College, Columbia University, where she was awarded the Bryson Prize, Alpha Zeta Fellowship, Marion Churchill White Prize, Davidson-Foreman Foundation Award and Barnard Alumnae Fellowship, and her J.D. from Columbia University School of Law, where she was an International Fellow, Teaching Fellow and recipient of the prestigious Rosenman Prize for excellence in public law courses

In 2006, Prof. Franzese was appointed Chair of the newly empowered State Ethics Commission by Governor Jon Corzine. In 2005, she was appointed by Gov. Corzine to

deadline for submittal is **October 24, 2008**. Reservations cannot be confirmed after that date. Additional reservation forms may be obtained by contacting Dawn Hernandez at (732) 721-5600, Ext. 2365.

We hope you will join us for a delicious lunch and informative educational session!



serve on the gubernatorial transition team's Ethics and Policy Management Task Force. In 2004, Prof. Franzese and New Jersey Supreme Court Justice Daniel J. O'Hern were appointed Special Ethics Counsel to Governor Codey. In that capacity, they submitted the most comprehensive ethics audit and reform agenda of its kind, resulting in significant ethics reform of the Executive Branch of State Government and promulgation of New Jersey's first Uniform Ethics Code. Their work has garnered national attention

Professor Franzese has received numerous honors and awards. She has received the 2008 Educator of the Year Award from the NJ Association of Women in Business and was honored as the 2008 Partner in Hope by Partners for Women in Justice.

She has authored several articles and publications. Her forthcoming book, *Kind Words Conquer*, will be released in April of 2009.

*President's Corner**Adele Lewis, NJAPZA President*

It's hard to believe another summer has gone by and we are looking ahead to another convention and our 20th annual league luncheon.

Our annual luncheon has a long tradition of being a memorable event for those in attendance and this year promises to meet or exceed our reputation for providing great camaraderie, education and a delicious lunch. We are pleased to announce that for the educational portion of the luncheon, Paula A. Franzese, Professor at Seton Hall School of Law and Chair of the New Jersey State Ethics Commission, will be speaking on the timely topic of "Serving and Leading With Conscience."

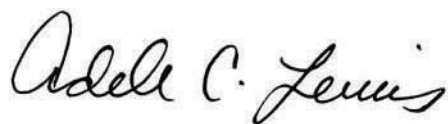
The Convention committee, chaired by Dawn Wolfe, has been hard at work planning this educational and enjoyable event. I thank Dawn and the entire convention committee for their diligent efforts. Please see the convention section for more details. I sincerely hope that you can join us for what has become a highlight of the convention for many of us.

I also would like to thank Ilene Cutroneo, our Education Committee Chair, for continuing to improve and enhance the educational programs for our membership. The annual June session was again very well attended and received. Our educational programs continue to grow and improve. NJAPZA recently hosted a two hour session to focus on the relationship between Planning/Zoning offices and Municipal COAH Liaisons. This session was available to NJAPZA members only and those who hold a certificate received two (2) continuing education hours towards continued certification.

On behalf of the association, I extend a sincere invitation to all our members to become more involved. Please feel free to contact President-Elect Mike Proietti regarding volunteer opportunities for any of the committees.

Again, thank you for your interest and participation in NJAPZA. It is your enthusiasm that keeps NJAPZA a growing and thriving organization. I look forward to seeing you in Atlantic City at our luncheon on November 19th.

Best Regards,



Education Updates

Ilene Cutroneo, Chair

Our June Spring Seminar was once again a tremendous success and it was wonderful to see so many familiar faces in attendance. We had over 150 participants from across the state. Thanks again is offered to our speakers Louis P. Rago, Esq., General Counsel to NJAPZA; Barbara Casey, Esq.; Donna Drewes, PP, Municipal Land Use Center of NJ; Jennifer Senik, Executive Director, Rutgers Center for Green Building; David Kimmel, NJ Department of Agriculture; David Zipin, Esq., Division of Local Government Services; Douglas Cohen, Esq. - S. Hekemian Group; James Mullen, Esq. - Pulte Homes; Steve Santola - Witmond Group. We look forward to seeing everyone at this event in 2009 on Friday, June 12.

It was great to see that many of our members took advantage of our Members Only Continuing Education Program on September 19. This is a program that will be continuing in 2009 and the Education Committee is in the process of discussing topics for sessions to be held late March/early April in either the Northern and/or Southern regions. If you have a topic of interest that you would like the Education Committee to consider, please contact me.

We want to extend our thanks to Edwin Schmierer, Esq., who provided us with everyday answers to very puzzling COAH questions during our September 19 session - COAH Changes & Update - What does this mean to us? For those who were unable to join us, Ed was able to get us to look beyond the problems we are facing with the Third Round compliance and show us how to work within the time frames so the towns can file to be compliant. Remember for those who did attend, credit will only be given if both the continuing education form along with the issued certificate is sent to Rutgers.

Once again, we will be providing an opportunity for additional credit hours during the League of Municipality Conference - November 18 through November 20, 2008. We are still working out the process and to avoid the problems we experienced in 2007, we will have two NJAPZA in 2007, and we will have two NJAPZA representatives at each session.

NJAPZA will be asking the League to provide us with a small table either at the back of the room or just outside the session door, where the NJAPZA reps will be located. This will provide a better sign in/sign out procedure that Rutgers requires.

The Education Committee has designated the following sessions for additional continuing education credit:



Tuesday - November 18

2:00 pm - League Workshop: Lessons In Leadership, Laughter & Local Government

NJAPZA reps: Ilene Cutroneo/Debra Rogers

3:45 pm - League Workshop: Sign Regulation & the Law

NJAPZA reps: Rosalind Miller/Jackie Zelinka

Wednesday - November 19

9:00 am - League Tandem Joint Session with NJPO: State of the State Plan

NJAPZA reps: Rosalind McLean/Margaret Mader

12 noon - NJAPZA Annual Luncheon & Education Session - Paula Franzese

Thursday - November 20

9:00 am - NJPO Session: Planning & Zoning Questions and Legal Opinions*

NJAPZA reps: Bonnie Imposimato/Pat Sullivan

* to receive any credit for this session, you must be present a minimum of 1-1/2 hrs.

9:00 am - League Joint Session with NJPO: Affordable Housing - Turning Point or Turning Back

Dawn Hernandez/Ilene Cutroneo

10:45 am - League Joint Session with Tax Collectors and Treasurers Association, Government Finance Officers Association and New Jersey Planning Officials: Techniques to Comply with the New COAH Regulations

Dawn Hernandez/Rose Havey

*Education Updates**Ilene Cutroneo, Chair*

Just a reminder, this is the procedure we will be using for certification credit during the League conference: Upon entering the session, find one of the designated NJAPZA reps and sign in.

At the end of the session, you MUST sign out with one of the NJAPZA reps. Signatures will not be accepted from one of the session's speakers, a League or NJPO representative.

The NJAPZA rep will sign your Rutgers Continuing Education Form (to be sent to all certificate holders by Rutgers and also available on our website).

It is your responsibility to send the form back to Rutgers for credit.

Remember to avoid any problems in obtaining credit, you must sign in and sign out of the session and have one of the NJAPZA reps sign the Rutgers Continuing Education form.

If there are any other programs you are interested in attending, and you are willing to be one of the monitors in that session, please contact me by October 12, at 609-924-5366 or icutroneo@princeton-township.nj.us. This will give the Education Committee the opportunity to review the session and if accepted, designate the monitor and advise our certificate holders of the additional program.

Education Updates

Ilene Cutroneo, Chair



Please remember that YOU are responsible for tracking your CEU's and applying for the renewal of your Certificate

As a reminder, the Continuing Education Requirements for:

Planning Board/Zoning Board Secretary Certificate

15 hours of continuing education every 5 years

Up to 5 hours of credit may be sought for administrative topics*

At least 10 hours must be from land-use related classes, seminars or lectures

Zoning Official Certificate

20 hours of continuing education every 5 years

Up to 6 hours of credit may be sought for administrative topics*

At least 14 hours must be from land-use related classes, seminars or lectures

Land Use Administrator Certificate

30 hours of continuing education every 5 years

Up to 10 hours of credit may be sought for administrative topics*

At least 20 hours must be from land-use related classes seminars or lectures

*If you hold more than one type of certificate, administrative hours from a single continuing education session may be credited toward the renewal of each certificate up to the administrative limit for each type of certificate.

Board Secretary	1 hour
Land Use Administrator	2 hours
Zoning Official	2 hours

As a general note, request for CE approval cannot include material that is covered in the certification courses given by Rutgers or in the courses offered for Board Member Certification.

Calling all Regional/County Directors:

Debra Rogers, Chair

Can you believe that fall has arrived? The summer just flew by. I hope you all were able to enjoy the summer and enjoy some well deserved time away from the office.

As we start to plan for the League of Municipalities conference in Atlantic City this November, keep in my mind that I am still looking for some highly motivated members to become involved in the *NJAPZA*.

I am looking forward to seeing you in Atlantic City this November.

If you or anyone you know is interested in becoming a *NJAPZA* leader in the role of a Directorship, please contact me and we can discuss the responsibilities. Directors will need to work very closely with myself and the Executive Board.

We are looking for motivated individuals all over the state, so please, give me a call and we can talk about what you might be interested in and how we can involve you in the *NJAPZA*.



ANNOUNCEMENT.....

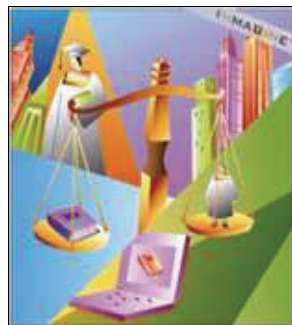
Please note that our General Counsel Louis Rago's contact information has changed.

He can be reached at

(973) 476-2224

or

lrprago@aol.com



Congratulations to Barbara Walsh, one of our founding members.....

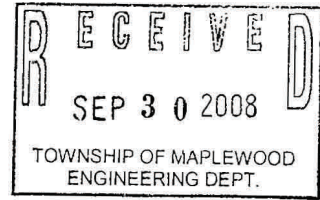
Barbara has been with the association since its inception, working with the group that created *NJAPZA*.

We wish to thank her for her contributions to *NJAPZA*.

Best wishes on your much deserved retirement, Barbara.

Association Correspondence

From: Edwin W. Schmierer, Esq.



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MEMORANDUM

To: Adele C. Lewis, President
NJAPZA

From: Edwin W. Schmierer, Esq.

Date: September 26, 2008

Re: **September 19, 2008: COAH Changes and Update**

It was a pleasure speaking to your New Jersey Association of Planning and Zoning Administrators ("NJAPZA") on September 19, 2008. Several in attendance requested that I summarize in writing the "tips" I suggested that members of your Association be on alert for concerning municipal Affordable Housing Programs. Those tips are as follows:

1. Planning and Zoning Administrators/Secretaries to Boards should be make sure that there is a mention on the record during a land use application of an affordable housing obligation if one is owed in your municipality. The residential affordable housing obligation may take the form of a development fee (1.50% of the equalized assessed value permitted by law). Non-residential developers are required to pay the 2.50% development fee pursuant to P.L. 2008, c. 46 of the Laws of the State of New Jersey.
2. In your application materials, there should be a note that an affordable housing obligation is or is not required for residential and non-residential development. This will allow the applicant early in the process to seek out your Municipal Housing Liaison ("MHL") or Administrative Agent ("AA") to learn more about this obligation.
3. Make sure the Resolution of Memorialization contains a condition requiring an affordable housing contribution if one is required in your municipality.
4. For the more significant land use developments to take place in your community, circulate early a copy of the Resolution of Memorialization to your Construction Official and Tax Assessor so that they will know they must begin working on calculating the residential or non-residential affordable housing fee.

Association Correspondence

From: Edwin W. Schmierer, Esq.

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COUNSELLORS AT LAW

Adele C. Lewis
September 26, 2008
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- 5. As a part of the municipal staff, become familiar with your municipality's Affordable Housing Program. The more informed you are about the requirements of the Program, the more information you can share or direction you can provide to your Land Use applicants.
- 6. Finally, the deadline for filing the Third Round Substantive Certification Petition with COAH is December 31, 2008. This deadline is not likely to be extended. The filing must involve the preparation of an amended Housing Element of the Master Plan as well as a Fair Share Plan. It will take most municipalities the last quarter of the year (October - December) to prepare these documents, subject them to a public hearing before the Planning Board and return them for endorsement by the Governing Body and filing with COAH by the deadline.

If you or any of your members have any further questions concerning affordable housing and your members' role with your municipal Affordable Housing Program, please do not hesitate to contact me (609-436-1200 or e.schmierer@mgplaw.com).

EWS:jv
V:\Users\Edwin\MEMOS\2008\Lewis (NJAPZA) (September 19, 2008 - COAH Changes and Updates) 092608.wpd

SAD NEWS.....

*Alice Marie Karlquist, 58, of Holmdel, died Saturday, September 27th 2008 at St. Barnabas Hos-
pice, Long Branch.*

*She was employed by Holmdel Township for the past 17 years, having worked many of those years
as Zoning Officer.*

*As a long-time member of NJAPZA, Alice was always very appreciative and supportive of the ef-
forts of the Association.*

Alice will be deeply missed by her beloved family, and by her many friends and co-workers.

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RENEW YOUR 2009 MEMBERSHIP NOW

2009 MEMBERSHIP APPLICATION

NEW MEMBER _____ (# of yrs) RENEWING MEMBER _____ (# of yrs)

Name _____ (as you would like it to appear in the directory) Years in Position _____ (# of yrs)

Title _____ (as you would like it to appear in the directory) Business number _____

Type of Board _____

Municipality _____ E-mail _____

Address _____ County _____

Region:

Northern _____

Home Address _____ Central _____

Southern _____

Home number _____ Office hrs _____

Full Time _____ Part Time _____ If part time, day(s) in office _____

Name of Local Newspaper: _____

What day of the week would you prefer to have Regional meetings? _____

What time of day? Early morning _____ Luncheon meeting _____ Afternoon during work _____ Afternoon after work _____ Dinner meeting _____

PLEASE INDICATE IF YOU WOULD LIKE TO ACTIVELY PARTICIPATE ON ANY OF OUR COMMITTEES OR PROJECTS:

Education & Certification _____ Public Relations _____ Convention _____ Web _____ Law & Legislative _____ Member-ship _____ Budget _____ Other _____ Mentor _____ Newsletter _____

Make checks/vouchers payable to:

Membership dues: \$45.00

New Jersey Association of Planning & Zoning Administrators (NJAPZA)

Please mail Original membership form with payment and/or voucher to:

Dawn Hernandez; Old Bridge Township Planning; One Old Bridge Plaza; Old Bridge, NJ 08857

And one (1) copy of your membership form to:

Debra Rogers; Princeton Township; 400 Witherspoon Street, Princeton, NJ 08540